INTERNAL ASSIGNMENT SET-I

**SESSION FEB/MAR 2021**

**PROGRAMME MASTER OF BUSINESS ADMINISTRATION (MBA)**

**SEMESTER I**

**COURSE CODE & NAME DMBA106 – HUMAN RESOURCE MANAGEMENT**

**CREDITS 4**

**NUMBER OF ASSIGNMENTS,**

**CREDITS & MARKS 02**

**4 Credits, 30 Marks each**

**Question 1 Explain the term ‘Recruitment’. Explain the various sources of recruitment.**

**Answer -** Recruitment is the process of searching for prospective employees and stimulating them to apply for the jobs in the organisations. It is the process of seeking and attracting a pool of people from which qualified candidates can be chosen for job vacancies. Recruitment, as a process, starts with identification of the need for human resources and ends with getting the prospective employees to apply

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**Question 2. Define Human Resource Management. Explain the various functions of Human Resource Management.**

**Answer 2.**

Every organisation is essentially a blend of material and Human Resource (HR). Material refers to money and machines pre-arranged by organizations for production or trade. Human Resource, on the other hand, refers to the

knowledge, education, skills, training and ability of the members of the organisation. Human resources

**Question 3 Elaborate the various methods of training.**

**Answer 3.**

Let us study the various methods of training.

Following are a few methods of training:

 On-the-job training

 Off the job training