**SESSION**

**JUL/AUG 2021**

**PROGRAM**

**MASTER OF BUSINESS ADMINISTRATION (MBA)**

**SEMESTER**

**I**

**COURSE CODE & NAME**

**DMBA101 – MANAGEMENT PROCESS AND ORGANISATIONAL BEHAVIOUR**

**Que(1) Define the term Planning. Discuss various steps in Planning.**

**Ans:** Planning can be defined as a basic management function which enables one to select the purpose of the business, and how the resources should be mustered to achieve that purpose to include using the available resources optimally to do that. Planning implies goal setting for the organization keeping in mind the constraints, opportunities, and threats as much as what the person or business which is planning wants to do. Thus, a plan is a blueprint for goal achievement, a blue print that specifies the necessary resource allocations, schedules, tasks, and other actions to Its Half solved only

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**Q2.Discuss the concept of Organizing along with importance of the concept.**

**Ans.** The term organisation is used in a generic sense by many to mean anything from a company such as Vodafone to a cultural organisation. The word organising often refers to conducting a party or meeting. But for practicing managers, the term organisation means the formalised and intentional structure of roles and positions.

Organising is a function of the management that follows planning. In order to execute the plan and move towards the goal of the business or any concern, several activities have to be performed. These include human activities, activities by machines, financial activities, marketing of the products and

**Q3.What is Controlling? Detail the concept Control as a Feedback System.**

**Ans** Controlling can be defined as measuring and correcting of performance to achieve the organisational goals. According to Brech, “Controlling is a systematic exercise which is called as a process of checking actual performance against the standards or plans with a view to ensure adequate progress and also recording such experience as is gained as a contribution to possible future needs.

Management control is a feedback mechanism much like a thermostat in a refrigerator. What it does is to cut off the

**Que 4 What is meant by Motivation? Explain any one theory of Motivation**

**Ans** Motivation is “the process that account for an individual’s intensity, direction,and persistence of effort toward attaining a goal.”

**Maslow’s hierarchy of needs theory**

According to this theory, proposed by Maslow (1943), human beings have wants and desires which influence their behaviour. Only dissatisfied needs can influence behaviour. The needs follow an order of importance (called hierarchy) and when a lower need is satisfied, he has a need to satisfy a

**Q5.Write a detailed note on the term ‘Team’ along with characteristics of an Effective Team.**

**Ans**

A team can be defined as a group of people operating with complementary skills and a high degree of interdependence and accountability to achieve a common and usually difficult goal collectively with authority to execute and the rights to share rewards for the performance.

A team is

**Q6. Discuss the concept of Leadership. Detail any one theory of Leadership.**

**Answer**: A simple **definition of leadership** is that leadership is the art of motivating a group of people to act towards achieving a common goal. This definition of leadership captures the leadership essentials of inspiration and preparation. Effective leadership is based upon ideas but won't happen unless those ideas can be communicated to others in a way that engages them. In simple words, the leader is the inspiration and the director of the action. He is the person in the group that possesses the combination of personality and leadership skills that makes others want to follow his