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| **SESSION** | **JUL - AUG 2022** |
| **PROGRAM** | **BBA** |
| **SEMESTER** | **I** |
| **course CODE & NAME** | **DBB1101–COMMUNICATION & PERSONALITY****DEVELOPMENT** |

**Set – 1**

**1. Elucidate the history and development of English language.**

**Ans: Introduction:** In the fifth and sixth centuries AD the Angles, Saxons, and Jutes invaded the British Isle, each speaking languages that could be mutually understood amongst themselves. This language is known today as Old English (500- 1100), which contained four dialects: west Saxon, Mercian, north Umbrian, and Kentish. Approximately half of all Its Half solved only

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**2. Define sentence. Write all types of sentences with two examples each.**

**Ans: Introduction:** Sentence is the most popular definition of a sentence is that it is a meaningful collection of words. It can also be said that a sentence unit that is syntactically independent has a subject that is expressed.

## 3. Write in your own words how effective communication will affect your personal and professional life. Write at least five points.

## Ans: It is apparent that meaningful communication does not take place automatically in interpersonal relationships. But there are a number of factors, which appear to foster effective communication – ranging from an awareness of one’s own

**Set – 2**

**1. Convert the below given sentences from Active Voice to Passive Voice:**

1. **Have you finished the report?**
2. **She has written a novel.**
3. **The police have caught the thief.**
4. **The tiger was chasing the deer.**
5. **She has learned her lessons.**

**Ans:**

**2. Elaborate on the different ways in which you can build your vocabulary.**

**Ans**: Concepts of Vocabulary Building Each of us stands testimony to the fact that it is an essential prerequisite to have a good vocabulary in order to communicate effectively. There are many ways to improve our vocabulary

**3. Discuss rules related to various forms of tenses.**

**Ans:** Tenses rules here is a tabulated representation:-

|  |  |
| --- | --- |
| **Tenses** | **Tenses Rule** |
| Past simple tense | Subject + V2 + Object  |
| Past Perfect tense | Subject + had + V3 + Object  |